

West Baton Rouge Parish School System

Working Policy regarding Electronic Communication between Employees and Students

(Adopted: November 10, 2009)

What Is Acceptable?

- Any electronic communication between an employee and a student that is directly related to educational, extra or co-curricular activities, and occurs through the use of the school board e-mail or school website.
- Any electronic communication between an employee and a student that is directly related to educational, extra or co-curricular activities and is made through the use of an employee's personal telephone after normal school hours. (Examples – class assignments, practices, competitions, etc.)

What Must Be Reported To The Administration?

- Any electronic communication between an employee and a student that occurs using a means other than the one provided by or made available by the school system (see above).
- Any electronic communication between an employee and a student that is not directly related to educational, extra or co-curricular activities.
- Any electronic communication, regardless of content, that is made through a social network (My Space, Facebook, etc.)
- Any electronic communication of any kind that is inappropriate in nature. (while we all know that any employee who is guilty of this will not report it, it is necessary to place this in the policy in order to determine that someone has violated the policy in case such were to take place and it was proved to have taken place.)

