West Baton Rouge Parish School Board
Purchase Order

Date: _____

Bill To:

West Baton Rouge School Board
3761 Rosedale Road
Port Allen, LA 70767
Attn: Special Education
(225) 343-8309

Ship To:

_____
_____
_____
_____

P.O. Number

This number must appear on all invoices, delivery memoranda, bill of lading, packages and correspondence.

If there is an increase in prices listed, please contact this office prior to shipping order.

Account #: _____

Vendor _____
Address _____
City, State, Zip _____
Phone # _____ Fax # _____
Person Ordering: _____ School _____

Rec'd	Item #	Page #	Qty	Description	Unit Price	Total
						-
						-
				Total		

Approved: _____ ***or*** Approved: _____
John P. Musso
Supervisor of Business Services

David Corona
Superintendent

Distribution:

School: Attention: Rec'd By: Date: