

**From:** Tammy SENECA  
**To:** Secretaries  
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**Subject:** Hurricane Disaster Codes

Here is the latest from the state department. It looks like they have made a change in the exit codes for hurricane disaster students. **PLEASE NOTE: This is in contrast to information that I just gave out less than an hour ago... they are coding everyone who exits for Gustav/Ike. Please make that adjustment!!**

Tammy

SIS Coordinators:

The codes that follow should be used when exiting or entering students that have been forced to leave school as a result of one or both of hurricanes Gustav and Ike. While I am not aware of any special funding or handling in accountability related to these codes, our experience with hurricanes Katrina and Rita have shown that this is a possibility.

Aside from this though, it is important to completely and accurately document your evacuated or displaced students so you can request their records and accurately track students that leave. Due to the unusually transient situations it is important to get as much information from these students, when they enroll, as you can. I recommend gathering the full school name and/or address and phone number of the school they are coming from (especially if it is out of state or non-public). If you can determine a site code I would recommend recording that as well. I also recommend getting several different phone numbers and contact names, especially of friends or relatives that were not displaced by the storm(s) as you may need to track these students down if they leave suddenly and as a result they end up on your dropout rosters.

Recently we sent out exit and entry codes for students that were displaced/exited as a result of hurricane Gustav. You may not have even gotten around to coding those students or reopening your schools before some of you were impacted by hurricane Ike. If you have students that have not enrolled or schools that have not opened since Gustav and are now forced to remain closed for hurricane Ike you may need to use the combo Gustav/Ike codes to flag your students. If you were not impacted by hurricane Gustav and now find yourself impacted by hurricane Ike we have some hurricane codes for you to apply to your students.

The following are some examples on how to use these codes:

Example 1, (simple Gustav exit and entry)

A public student is forced to evacuate as a result of Gustav. In the interim his home is destroyed and it will be 3 months before it can be repaired. He has enrolled in another public school while he waits. The student's original school will exit the student with code 31. The receiving school will enter the student with code D7. If the student leaves the receiving school for reasons other than Ike or another hurricane yet to be formed, that school will use a normal exit code such as returning to original school which would be probably be exit codes 08 or 09. Any school that receives this student the rest of the school year should use entry code D7.

Example 2, (simple Ike exit and entry)

A public student is forced to evacuate as a result of Ike. In the interim his home is destroyed and it will be 3 months before it can be repaired. In the interim he has enrolled in another public school. The student's original school will exit the student with code 32. The receiving school will enter the student with entry code DA. If the student leaves the receiving school for reasons other than another hurricane yet to be formed, that school will use a normal exit code. Any school that receives this student the rest of the school year should use entry code DA.

Example 3, (simple Gustav & Ike exit and entry)

A public student is forced to evacuate as a result of Gustav. In the interim his home is destroyed and it

will be 3 months before it can be repaired. He has not yet enrolled anywhere in the interim when Ike hits. This adds 2 more months to his recovery time. The student's original school will exit the student with code 33. The receiving school will enter the student with entry code DD. If the student leaves the receiving school for reasons other than another hurricane yet to be formed, that school will use a normal exit code. Any school that receives this student the rest of the school year should use entry code DD.

#### Example 4 (simple Gustav exit followed by separate Ike exit)

A public student is forced to evacuate as a result of Gustav. In the interim his home is destroyed and it will be 3 months before it can be repaired. He has enrolled at another school in the interim when Ike hits. This forces the student to leave his new location and relate to a 3rd school. The student's original school will exit the student with code 31. The receiving school will enter the student with entry code D7. Because the student is now leaving as a result of Ike, you will use code 32, even though he was forced to leave as a result of Gustav earlier. However, any school that receives this student the rest of the school year should use entry code DD now.

For more complicated examples you actually encounter (not hypotheticals) please contact me directly to work out a solution for you.

## NEW CODES

31 - Disaster Exit (Hurricane Gustav): Hurricane Gustav forced the student to exit their school in the 2008-2009 school year

32 - Disaster Exit (Hurricane Ike): Hurricane Ike forced the student to exit their school in the 2008-2009 school year

33 - Disaster Exit (Hurricane Gustav & Ike): Hurricane Gustav forced the student to exit their school in the 2008-2009 school year and then hurricane Ike caused an additional evacuation or delay before the student was able to resume attending school.

D7 - Disaster entry (Gustav) from another public school within Louisiana: Public Louisiana student that was displaced at some point in 2008-2009 school year as a direct result of Hurricane Gustav

\* Once a "D" code has been used for a student it should be used every time the student enters anywhere else for the remainder of the year.

D8 - Disaster entry (Gustav) from a non-public school within Louisiana: Public Louisiana student that was displaced at some point in 2008-2009 school year as a direct result of Hurricane Gustav.

\* Once a "D" code has been used for a student it should be used every time the student enters anywhere else for the remainder of the year.

D9 - Disaster entry (Gustav) from an out of state school: Public Louisiana student that was displaced at some point in 2008-2009 school year as a direct result of Hurricane Gustav.

\* Once a "D" code has been used for a student it should be used every time the student enters anywhere else for the remainder of the year.

DA - Disaster entry (Ike) from another public school within Louisiana: Public Louisiana student that was displaced at some point in 2008-2009 school year as a direct result of Hurricane Ike.

\* Once a "D" code has been used for a student it should be used every time the student enters anywhere else for the remainder of the year.

DB - Disaster entry (Ike) from a non-public school within Louisiana: Public Louisiana student that was displaced at some point in 2008-2009 school year as a direct result of Hurricane Ike.

\* Once a "D" code has been used for a student it should be used every time the student enters anywhere else for the remainder of the year.

DC - Disaster entry (Ike) from an out of state school: Public Louisiana student that was displaced at some point in 2008-2009 school year as a direct result of Hurricane Ike.

\* Once a "D" code has been used for a student it should be used every time the student enters anywhere else for the remainder of the year.

DD - Disaster entry (Gustav & Ike) from another public school within Louisiana: Public Louisiana student that was displaced at some point in 2008-2009 school year as a direct result of both hurricanes Gustav &

Ike.

\* Once a "D" code has been used for a student it should be used every time the student enters anywhere else for the remainder of the year.

DE - Disaster entry (Gustav & Ike) from a non-public school within Louisiana: Public Louisiana student that was displaced at some point in 2008-2009 school year as a direct result of both hurricanes Gustav & Ike.

\* Once a "D" code has been used for a student it should be used every time the student enters anywhere else for the remainder of the year.

DF - Disaster entry (Gustav & Ike) from an out of state school: Public Louisiana student that was displaced at some point in 2008-2009 school year as a direct result of both hurricanes Gustav & Ike.

\* Once a "D" code has been used for a student it should be used every time the student enters anywhere else for the remainder of the year.

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